

नेपाल धितोपत्र बोर्डबाट मर्चेन्ट बैकरको रूपमा कार्य गर्न अनुमतिपत्र प्राप्त संस्था



गरिमा क्यापिटल लिमिटेड GARIMA CAPITAL LIMITED

(A Subsidiary of GARIMA BIKAS BANK LIMITED)

समृद्धिको सारथी

TERMS OF REFERENCE

Functional Title: Product Analyst

Corporate Position: ACCA Trainee

Required No: 1

Garima Capital Limited is a Merchant Banker, licensed by Securities Board of Nepal (SEBON) to render 'Portfolio Management Services' (PMS). It has also obtained Depository Participant License from CDS & Clearing Ltd. to render DP Services. Company is on the verge of obtaining full-fledged Merchant Banking License including Mutual Fund Manager License. The Company is located at Kamal Pokhari Ward-01, Kathmandu, Nepal.

Our core team comprises of qualified finance professionals which shall enable us to provide prompt and thorough service to our valued Clients. We encourage an open and collaborative working environment in which everyone has the opportunity to deliver her or his best. We foster professionalism, excellence, cooperation among our employees and high standards of business ethics.

Position Summary:

The position holder is responsible to understand Company's existing products, research the data for assisting the supervisor in creation of new products and assist supervisor in improving existing products. A product analyst analyzes the data, provide the suggestions & opinions and produce reports regarding product development.

This position reports directly to the Senior Product Associate.

Duties and Responsibilities:

The duties and responsibilities of a **Product Analyst** includes:

- Develop an understanding of Company's existing products to meet company's current and future needs.
- Understand and identify the business needs, processes and concepts to develop clear and thorough business plans to develop new products and services.
- Study/Research the market trends, patterns and forecast market behavior.
- Assist supervisor in managing the product development process from the brainstorming concept phase to the post-launch analysis phase.

- Assist in preparation of thorough/detailed **Product/Scheme Paper** regarding any new or updated product and services.
- Analyze market data and needs to help in developing strategies to create new products.
- Collect data via customer polls and market research to make recommendations and improvements about products, marketing plans and launch strategies.
- Assist supervisor in producing reports and making recommendations that is helpful in decision making that is relevant to the new as well as existent products.
- Develop an understanding of company products to meet company's current and future needs.
- Work with the team members/supervisors to improve the analysis and presentation of the Company's products/services.
- Identification of key client(s) through market analysis and study for new product/service development to meet customers' needs.

Qualification:

- Semi Qualified ACCA.
- Age not exceeding 25 years.

Required Skills and Attributes:

- Intellectually curious about the capital markets.
- Creative ways to connect with clients & prospects globally.
- Ability to understand the institutional and retail marketplace:
- Ability to understand the client needs, market trends and the competitive landscape
- Creative and strong analytical skills.
- Good communication and interpersonal skills.
- Ability to work under stress and rush circumstances.
- Ability to work for long stretched hours.
- Leadership and team work.
- Strong work ethics and positive attitude.
- Sound knowledge of capital market and product development function.
- Punctual and Motivated.
- Attention to Detail with focus on Accuracy.

Salary and Benefits:

As per Company's Policy.

How to apply:

Interested candidates are requested to send their formal application to recruitment@garimacapital.com by **12th September, 2022 (27th Bhadra, 2079)** before 17:00 hours.

Selected Candidates are required to attend written exam and interview. The company retains the right to reject one or all applications without assigning any reason whatsoever.